

## **BI-LAWS**

### **POWELL VALLEY 4 WHEELERS INCORPORATED – 2009 REVISED**

#### **ARTICLE I**

Name:

1. This corporation shall be known as the Powell Valley 4 Wheelers Incorporated.

#### **ARTICLE II**

Objectives:

1. The Powell Valley 4 Wheelers is organized as a non-profit organization for the aim and purpose of:
  - a. Providing social, educational, and recreational activities for its membership.
  - b. Participation in and supporting civic activities for the betterment of the community.
  - c. Promoting the sport and pastime of four wheel drive travel in all of its phases.
  - d. Enjoying and protecting the natural resources and supporting the multiple use principle as applied to public land.
  - e. Promoting interest in the ownership and safe operation of all four wheel drive vehicles.
  - f. Promoting, organizing, and holding outings, meetings, hill climbs, mud bogs, cross-country trips, and similar events.

#### **ARTICLE III**

**MEMBERSHIP AND DUES:**

1. Owners of off-road vehicles or persons supportive and/ or interested in off road activities are eligible for membership in the Powell Valley 4 Wheelers.
  - a. Full membership is limited to persons with primary use of full size four wheel drive vehicles. Full membership includes one vote for each member and spouse in each family, and grants the ability to bring non-members onto Powell Valley 4-Wheeler Inc. property with a signed liability release. Only member rigs allowed and the occupants must not out number seatbelts. All members will be given the combination for the gate lock which will be changed yearly on January 31<sup>st</sup>. (Only member vehicles are allowed without day pass.)
    1. Day passes will be sold to non-members for use of non-member vehicles on Powell Valley 4-Wheelers property per vehicle with a signed liability release, proof of insurance, valid drivers license, contact information of driver and all passengers.(number of passengers must not exceed number of seatbelts.) Day passes are only valid while accompanied by a full member in good standing.
2. Each membership includes the immediate family, or any ward living with the

membership family.

3. Full Membership will be limited to 30 members in good standing.

4. All members must conduct themselves in a respectable and orderly fashion whether in or out of club activities. Any member whose conduct is detrimental to the purpose and standing of the club will be grounds for dismissal. The dismissal may be initiated by the decision of the Board of Directors or by written petition bearing the signature of five members in good standing. Any member may be dismissed from the club by a vote of three membership families in good standing. Vote is to be taken at a regular meeting with all members being notified in writing at least three days in advance.

5. An applicant for membership must be sponsored by a member in good standing.

6. Applicants for membership must be at least eighteen years of age, and hold a valid drivers license. (Exemption to age may be made by a majority vote of the Board of Directors)

7. Applicants for membership must attend two organized club events with in six months of submitting a properly filled out application to the Board of Directors. Following review of each applicant by the Board, the applicant must receive the affirmative vote of two-thirds of the members present.

8. Membership is contingent upon full payment of 1<sup>st</sup> year's dues. Failure to pay dues within one month from the date of the vote will void the application.

9. Dues for the organization will be voted on annually at the October meeting (proxy votes accepted) and payment will be required in full by January 31<sup>st</sup> of the present calendar year. Families who are delinquent in dues will be dropped from the rolls. If a member, who has been dropped from the rolls because of being delinquent in paying his dues, wishes to be reinstated in the club, he must pay the dues in full and be voted back into the club by two-thirds vote, but not made attend two organized club events as required with new applicants for membership.

a. Day pass time frame and fees will be decided on at the October meeting for the following calendar year.

10. Members will notify the Secretary upon change of home address, mailing address or telephone number.

#### **ARTICLE IV**

##### **MEETINGS:**

1. Business meetings of the membership will be held each month at a time and place which will be decided at the previous months meeting and posted on the clubs

2. For a regular business meeting, three or more families will constitute a quorum.

#### **ARTICLE V**

##### **DUTIES & POWERS OF OFFICERS:**

1. The President will preside over all membership and Board meetings and be present at all events when possible. He/ She will be the executive officer and will have the duty to carry out the policies and decisions of the Board. Checks may be signed by either the President or the Treasurer.

2. The Vice-President will, in the absence of the President, serve as a Parliamentarian and perform such other duties as may be assigned by the Board of Directors. It will also be His/Her duty to sponsor all applicants for membership not sponsored by another member of the club.

3. The Secretary will keep and preserve all records and minutes of the meetings of the regular membership and the Board of Directors. He/She will assume the responsibility of ledger roll call and determine the attendance, will keep a file system of membership and will receive and answer all general correspondence pertaining to the organization.

4. The Treasurer will keep accurate and complete records of the funds and accounts of this organization and will collect all dues & maintain a record thereof. He/She will make only such disbursements from the funds of the organization as are directed by the Board and by Article VI hereof.

## **ARTICLE VI**

### **EXPENDITURES AND FINANCE:**

1. All monies received from all sources will immediately be turned over to the Treasurer to be deposited into the checking and/or winch fund account of the Powell Valley 4 Wheelers, Inc.

2. Annual club expenditures including but not limited to property tax, post office box, safety deposit box, and incorporation fees are considered mandatory expenditures thus do not require approval from Board members but do require mandatory notification. Single expenditures in excess of \$25.00 must have approval by the majority vote of the quorum of the membership. All expenditures over \$25.00 will be by check or debit card, and the item for which the check is drawn will be designated on the face or reverse side thereof. If funds for more than one purpose are included, they will be itemized separately, stating the amount of each.

3. The Powell Valley 4 Wheelers Inc. May purchase uniforms, decals, insignias, etc. as voted upon by the members.

a. All uniforms, decal, and insignias will be financially born by the individual members themselves.

## **ARTICLE VII**

### **COMMITTEES:**

1. Committees will be designated by the Board. Each committee will be assigned by the President to a director who will be responsible for its activities and who, with the approval of the Board, will appoint a committee chairman.

## **ARTICLE VIII**

### **ELECTIONS:**

1. The membership will meet and elect officers and directors for each fiscal year at the first regular December meeting. The newly elected officers will take office on January 1<sup>st</sup>. Voting will be in person and not by proxy or mail.

2. A nominating committee consisting of a chairman and two members in good standing will be appointed by the Board to nominate one or more candidates for President, Vice-President, Secretary, Treasurer, and three Directors. The Candidates for offices must be regular members in good standing. Candidates for the office of Treasurer must be bondable, bond to be paid for by the club. Members will be notified of upcoming elections. At all elections, nominations for each and every member of this club may be made from the floor.
3. Balloting for each and every office will be by secret ballots. All ballots for offices must be counted and checked by three members other than the nominees.
4. A majority of the votes cast is necessary for election to an office or position of the Board of Directors.
5. In the event of a vacancy in the office of Vice-President, Secretary, or Treasurer, an election will be called to elect a successor. In the event of a vacancy on the Board a successor will be elected by the Board.

### **ARTICLE IX**

#### RECALL:

1. Any officer or director of this organization may be recalled by two-thirds majority vote of the entire membership.

### **ARTICLE X**

#### EVENTS:

1. All events sponsored by the club will be subjected to approval by the Board.
2. All events must be conducted in an orderly manner and with safety as a prime factor. Any event held on private property will be subject to liability releases.
3. No member or guest under the age of eighteen years of age will be permitted to drive in any competitive event without written permission from either parent or guardian.
4. All competitive events will be under the direct authority, supervision, and control of the Board. The Board will determine entrance qualifications and regulations for various events and will approve trophies and awards to be presented. Any one determined to be physically or mentally incompetent at the time of an event will be disqualified. Vehicles may be subject to technical inspection varying according to the type of event and will be disqualified if found to be mechanically unsafe.
5. All members and guests participating in an event will abide by the Motor Vehicles laws of the state concerned and by the laws and regulations of the city, the county, or the circumstances involved. Any flagrant violations of code are sufficient cause for the removal of membership privileges as set forth in Article III section 4.

### **ARTICLE XI**

#### RULES AND PROCEDURES:

1. Unless otherwise specified in these by-laws, Robert Rules of Order Revised will govern parliamentary procedure.

## **ARTICLE XII**

### AMENDMENTS:

1. These by-laws may be amended by 90% vote of the entire membership in good standing at a regular or special membership meeting. Any amendment to the by-laws must be presented to the membership at the regular meeting preceding that in which the vote is to be taken. (Proxy vote will be accepted.)

## **ARTICLE XIII**

### RENTAL AND USE OF CLUB EQUIPMENT:

1. Rental of any and all club equipment must be voted on and receive a positive two-third vote by members in good standing.
2. Club members may use any of the Powell Valley 4-Wheeler Inc. equipment as long as they receive permission from the President. No member of Powell Valley 4-Wheelers Inc. is permitted to use any club equipment for personal monetary gain.
3. Rental fees will be decided on at the October meeting for the following calendar year.

## **ARTICLE XV**

### DISSOLUTION:

1. This organization may be dissolved by a resolution adopted by affirmative vote of the entire membership at any general or special meeting called in accordance with the By-Laws. Assets remaining, after paying all debts, will be given to a non-profit organization decided on by a majority vote of the members in good standing.

## **ARTICLE XVI**

THESE ARTICLES SUPERSEDE ANY PREVIOUS BY-LAWS BEFORE THIS DATE –  
01/10/09.